

Indian Public Health Service

January 9, 1967

Mr. E. V. Downing  
Executive Officer, Oklahoma City Area  
Division of Indian Health, PHS  
Federal Building  
Oklahoma City, Oklahoma

Dear Mr. Downing:

I hope this letter will be forwarded to you.

As you may know, I have been out of my office for several weeks getting some sunshine and additional rest after having suffered a heart attack in September. I returned today to find on my desk a note from my staff advising me of your retirement effective December 30.

I simply want to wish you every happiness in retirement and to thank you for the excellent cooperation you have always given us. You have had a distinguished career in public service.

May every chord during retirement be a melodious one.

Sincerely,

CARL ALBERT, M. C.  
Third District, Oklahoma

CA/Whn

Good luck in your con-  
tinuing education.  
Sula





THE UNIVERSITY OF OKLAHOMA

NORMAN - OKLAHOMA

December 27, 1966

D. James L. Dennis, Dean  
School of Medicine  
Oklahoma City, Oklahoma

Dear Dean Dennis:

Mrs. Sula Goodman, public information specialist with the Indian Health Service, recently visited with us about writing her M. A. thesis on the public information responsibilities in public health. We are quite willing to approve this topic, since better communication between the health service and the public appears to be of vital importance.

I believe that she intends to talk to you sometime in the future about the possibility of a research grant, and I direct this letter to you to let you know of our interest.

We will appreciate suggestions that she, or we, might pursue in finding some financial assistance for the research. Thank you.

Sincerely yours,

C. Joe Holland  
Director

CJH:bc

*During coming semester I will complete minor in Preventive Medicine and Public Health if I HAD allows me to attend Public Health Adm. (M 3-5) on Annual Leave at own expense.*



DEPARTMENT OF HEALTH, EDUCATION, AND WELFARE

IDENTICAL MEMORANDUM

TO: Area Information Committee (See Below)

DATE: August 3, 1966

FROM: IHAD (signed Benjamin E. McBrayer, M.D.)

*In July this man will be assistant to chief of DPH with particular responsibilities for their research programs.*

SUBJECT: Results of questionnaire concerning "Talking Leaves" and "PHS Personals"

\* In May I distributed a questionnaire regarding the two area publications. A fair response was received and I have reviewed all of the returned ones. I stressed that I wanted constructive criticism. In many cases, I explained that I would respect the identity of the writers in order that they might be as frank as possible. The results are summarized below as are the more pertinent comments. Comments are summarized in one section.

Talking Leaves

PHS Personals

1. Do you consider TL a good medium of communication to Indians and other agencies, and employees?

Yes, 59; No, 6; Questionable, 1

2. Do you suggest a format change or change in contents?

Yes, 15; No, 51.

3. Should it be issued:

Bimonthly, 31;

Quarterly, 15;

Monthly, 11;

No preference, 9.

4. Is distribution satisfactory?

Yes, 46; No, 6; Questionable, 3; No answer, 11.

1. Do you consider the present procedure achieves the objectives?

Yes, 38; No, 12; Partially, 1. *See*

2. Is it timely and interesting? *Examples attached*

Yes, 24; No, 24; No opinion, 3.

3. Should it be issued:

Bimonthly, 16;

Quarterly, 12;

Monthly, 14;

No preference, 4. *See December issue.*

\* Area Public Information Specialist was attending National Health Forum, invited by Amer. Public Health Association.

\* No conferences with Area Public Information Specialist

\* all responses destroyed by JHAW!

Addressess:

Calvin Beames, Chairman

Walter Carter

John G. Todd

Ann Obert

Doris Longman

Peter Bogarosh

Hazel Bolton

*Wonder why? See memo Nov 23 cutting position to 95-7.*

?  
not  
valid  
quantity

*Talking Leaves  
format  
changes  
Jan 1967*

*will be  
monthly*

*no more to  
editorial  
writers*



# TALKING LEAVES

MIMEOGRAPH SUPPLEMENT

## PHS Personals

Published Bi-Monthly by Information Services with Cooperation of all Personnel  
U. S. Public Health Service, Division of Indian Health, Oklahoma City Area

Volume IX

December 1966

### FROM THE DESK OF THE IHAD

Earlier this year I sent out a questionnaire concerning "Talking Leaves" and "PHS Personals." The response was very good. The Area Executive Committee has reviewed my report of those comments and has made recommendations to the IHAD for the future.

The consensus of opinion of those who replied to our questionnaire was that the news contained in this newsletter was not current, and for the most part did not furnish the information which was desirable. As a result of this and our study we are discontinuing the publication of "PHS Personals" with this copy for at least nine months.

"Talking Leaves" will be issued monthly beginning in January 1967 with some change in format. My survey showed a desire for more program information, interpretation of policies, rules, and regulations, and stories concerning the services available in the various Service Units.

While it is said a picture is worth a thousand words, this does not seem to be the case with the readers of Talking Leaves, because a great number requested fewer pictures.

We hope that we can provide a better publication for the interested readers. For sake of economy, there will be some limitation of distribution, however, all Indian leaders and council members whom we have listed will continue to receive copies, as will our Service Units. We

### PHS PERSONALS

Fiscal Year 1967

Dr. Benjamin E. McBreyer  
Indian Health Area Director

Editor, Sula Saltsman Goodman, Information Specialist

#### Program Services

Contract Patient Care	Walter E. Deacon, M.D.
Dental Branch	John T. Durkin, D.D.S.
Health Education	Anne M. Obert
Medical Records	Tillie V. Rodgers
Nursing	Mary F. Luvisi
Nutrition and Dietetics	Doris P. Longman
Pharmacy	Peter L. Bogerosh
Environmental Health	William F. Davis
Social Service	Elisabeth B. Silcott
Tribal Affairs	Calvin G. Beames

#### Management Services

E. V. Downing, Executive Officer

Construction and Maintenance	John H. Spear
Financial Management	
Administrative Services	Thomas F. Gilmore
Personnel	Walter F. Carter

#### Service Unit Reporters

Cherokee, North Carolina	June Lambert
Claremore, Oklahoma	Ruby D. Bert
Clinton, Oklahoma	Mary B. Lonebear
Lawton, Oklahoma	Alice Hiecocky
Pawnee, Oklahoma	C. C. Coker
Philadelphia, Mississippi	Willie X. McGovern, R.N.
Shawnee, Oklahoma	Frances H. Shaw, PHN
Tahlequah, Oklahoma	Bernice J. Regalado
Talihina, Oklahoma	Eloise Bushyhead
Haskell Institute, Lawrence, Kansas	
Holton, Kansas	Vestina M. Walker
Area Office	Marie P. McCoubrey

5 p 1, 13, 14, 15.



will make every attempt to have this publication meaningful and a source of valuable information.

The holiday season is with us and I extend to you on behalf of the Division of Indian Health, the Oklahoma City Area Office, and for Mrs. McBrayer and myself our best wishes for a Happy New Year.

Sincerely,

Benjamin E. McBrayer, M. D.  
Indian Health Area Director

#### CLINICAL SOCIAL WORKER TALKS TO ARMY MEDICAL WIVES AT LAWTON

Mrs. William Atkinson, wife of Lawton Service Unit Director, worked with others to arrange an Indian Health program for Fort Sill Medical Wives Club at a luncheon in the Officers Club Artillery Room during November.

Featured was Miss Nan Westmoreland, Clinical Social Worker, PHS Indian Hospital, Lawton.

She told of her work with American Indians, particularly of experiences with Oklahoma Indians.

Table decorations were handmade dolls authentically dressed to represent the various tribes discussed. Also, paintings of Black Moon (Leonard Riddle, Walters) were on display.

#### DR. GEORGE LYTHCOTT TO DIRECT NIGERIAN SMALLPOX ERADICATION

Contract Medical Care branch reports news of a former DIH contract care physician who joined staff of National Institutes of Health and now will be Regional Director of an African project, based in Lagos, Nigeria. He is George I. Lythcott, who served Indian Health as a consultant while Director of Pediatric Clinics at University of Oklahoma Medical Center. He was an Assistant Professor on staff of the O. U. School of

#### LAWTON SERVICE UNIT

##### PHS Indian Hospital; Lawton, Oklahoma

Dr. and Mrs. Blair Thurgood, D.D.S. have a new daughter, Cynthia Lou, born October 24. She weighed in at 8 lbs. 9 1/2 oz.

Miss Charlotte Ann Turner is new clerk-steno for Mr. Thomas Biehler, Health Educator, and Miss Nan Westmoreland, Clinical Social Worker. She transferred in from Window Rock, Arizona.

Through the efforts of our personnel clerk, Mr. Robert Giago, in cooperation with the Lawton Community Activity under Office of Economic Opportunity, we presently have 6 NYC students receiving training at this facility. Two are employed in Medical Records: Ammie Pointer, and Ethel Alexander. One in the Nursing Section, Lovie Wiley. One in the Dietary Section, Jerry Ann Johnson. Two in the Lab/X-ray section: Robert Logan, and Archie Beal. We are very pleased to have them working with us.

Training obtained by DIH personnel during the reporting period: Hollis Taptto, Housekeeping Officer attended the Executive Housekeeping Seminar in Norman, Oklahoma. Dr. Edwin Gardiner attended the James C. Kimbrough Urologic Seminar at Walter Reed Army Hospital. Dr. David Logan, attended Principles of Internal Medicine at the Letterman Army Hospital. Dr. William J. Atkinson, SUD, attended the Oklahoma City Clinical Society. Miss Nan Westmoreland attended the Oklahoma Health and Welfare Association in Tulsa, Oklahoma. Mrs. Fannie Babineaux, R.N. attended the District VII Conference on OB/GYN and Neonatal Nursing in Houston, Texas. Mr. Bennie Kassanavoid attended the 11th Annual Food Service Supervisor's Conference in Norman, Oklahoma. Mrs. Iris J. Griggs, Dental Assistant, attended the American Dental Assistant's Association National Meeting in Dallas, Texas.

We are sorry to lose Bennie Kassanavoid, Asst. Food Service Supervisor, who recently transferred to Winslow, Arizona. We hope he will be happy there.

Our hospital is steadily coming to the end of its completion. We are not

Continued Page 3, Column 1

Continued Page 3, Column 2



Dr. George Lythcott (Cont'd.)

Medicine.

In support of World Health Organization's program for worldwide eradication of smallpox and control of measles, during next ten years U. S. Public Health Service will work in 19 West African countries. The project will be administered by Communicable Disease Center in Atlanta, financed by United States Agency for International Development.

Fifty American staff for the project have just completed a three-month training program at CDC before joining the project which will be headed by Doctor Lythcott.

Their training included principles of mass campaigns; surveillance and assessment; principles of field epidemiology; development of preventive medical services in West Africa; geography, history, sociology, and political structure of West Africa; instruction in maintaining vehicles and other mechanical equipment; and an intensive course in French for those going to French speaking nations.

ED. NOTE: August 1962 "Talking Leaves" carried story of Doctor Lythcott's last Well Baby Clinic at PHS Indian Health Station, Carnegie, Oklahoma. An Indian mother's group organized an all-out reception to tell him goodbye and signify their appreciation of his services to the babies brought to his clinics. He was then transferring as Minister of Health, Ghana, South Africa. Mrs. Susie Burton was Public Health Nurse at Carnegie at that time. She is now at Latonga.

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NEWS RELEASE DESCRIBES WORK IN  
OFFICE OF ENVIRONMENTAL HEALTH

In announcing the coming of two new specialists to work with Wm. H. Davis, Chief, Area Office of Environmental Health, Doctor McBrayer described the work in sanitation facilities construction and in environmental health services. Here we give excerpts and add the latest summary by Raymond E. Johnson, new Chief, Sanitation Facilities Construction Branch. Mr. Johnson "replaces Delbert A. Larson who was promoted to head this phase of environmental health in Washington headquarters."

Continued Page 4, Column 1

Lawton Service Unit (Cont'd.)

allowed to look around until further notice and as curious as I am, I can hardly wait. The construction continues and apparently is on schedule. The concrete work about the building has nearly been completed. The roadways are being prepared for the pouring of asphalt and soon we will be in the new hospital.

Reporter - Alice Mihecoby

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SHAWNEE SERVICE UNIT

PHS Indian Health Center, Shawnee, Okla.

The Shawnee PHS Health Center now has a pharmacist after having a couple of pinch hitters while we waited for our permanent replacement of Steve Werelus. Dick Abel has come to us from Oklahoma City, and he is a graduate of the school of pharmacy at Southwestern in Weatherford. Girls, he is single, a competent folk singer and he plays the 12 string guitar. Isn't that a lively interest to take one away from "pill packing"?

Mrs. Naddeau has acquired a real interest in the weekend continuing education programs at the University of Oklahoma. She intended to go to one workshop but this one called for more. She has graciously shared her experiences with the staff. The conference on "Communicating with our Teenagers" was of special interest to her and to us as we received her report.

Our Service Unit Director, Dr. Dugan, has been on sick leave for several weeks. Dr. Deacon from the Area Office has assisted us and he is now with us. We also have Dr. Arnold M. Frucht of Rhode Island who is spending one month with us. He has never worked in the Division of Indian Health but he has a keen interest in Indian people and their history.

We have been specially favored by having Dr. Deacon participate in our in-service education program. The materials he shared with our staff on the prenatal was of interest to all of us. We particularly liked how he helped us to interpret the prenatal record (form #SF-533) for we see now how we can greatly

Continued Page 4, Column 2



"Indian Health construction program is under Public Law 86-121, Indian Sanitation Facilities Construction Act, which allows Division of Indian Health to aid Indian families, under tribal cooperative responsibilities, to improve environmental sanitation. Construction includes well drilling to insure safe water supply, and proper waste and disposal facilities.

"Environmental health services aid Indian communities to initiate environmental health surveys and to improve sanitation at Indian pow-wows and gatherings of people. This branch also conducts inspection of hospitals, health stations and health centers in Indian Health Service Units, including inspection of food service at PHS Indian hospitals and BIA Indian schools."

According to Ray Johnson, Chief, Sanitation Facilities Construction Branch, during 1965 Indian communities participated in four projects in North Carolina and Oklahoma, celebrating transfer of PHS sanitation facilities to Indian families, and early in the new year three more of these transfer ceremonies will be held in Oklahoma.

In Mississippi, in cooperation with Bureau of Indian Affairs Home Improvement program, Indian Health has aided Choctaw Indians to construct water and sewage facilities for six new homes. Construction is now underway for sanitation facilities at fifteen new housing units and ten trailers in the Pearl River community on the Choctaw reservation.

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LEACH P. L. 86-121 TRANSFER PROGRAM  
EXPLAINS PROJECT TO CHEROKEES

According to Wm. H. Davis, Chief, Office of Environmental Health, the mimeographed program prepared for Leach District Sanitation Project transfer ceremony explained the cooperative aspects of the work in Indian Health under P. L. 86-121 as seen by Johnnye Chopper, Cherokee Tribal Representative.

The program, itself, was designed to help participants comprehend the importance of the work they had done. Two

Continued Page 5, Column 1

improve our history taking, follow-up etc. The other doctors were enthusiastic also even though they are quite sophisticated in the field themselves.

Reporter - Frances H. Shaw

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KANSAS SERVICE UNIT

PHS Indian School Health Center,  
Lawrence, Kansas

Hello, from Lawrence, Kansas!

We have two new staff members. We have a Kansas gal with an unusual first name -- Mrs. Caredyth Ann Racy, our new Dental Assistant. She is better known by "Ann". Ann's hometown is Ottawa. She obtained her training from the University of Missouri, Kansas City Dental School. Her husband is attending Kansas University and is a math instructor in the local school system.

Mr. Dudley A. Stephenson is our janitor. He transferred to us from the Kansas University Maintenance Branch. Mr. Stephenson is a former "Oklahoman", but like so many others, he has adopted Kansas as his home state. He is a Wichita Indian, whose hometown is Anadarko, Oklahoma. He and his wife, Leona, make their home at 1412 Prairie. They have four children, two boys and two girls.

Mrs. Delores Monteau, the former Dental Assistant resigned to become a professional housewife and mother. Delores writes that she enjoys this role, but misses Haskell. Mr. and Mrs. Monteau live in Dixon, Montana. Her husband, Richard, is employed by BIA. They have one daughter, Maria, age 1.

Our men are active in the Haskell Men's Bowling League. Dr. Bird and Mr. Stephenson bowl for Winter Chevrolet and Dr. Koehn bowls for Kitty Clover. Dr. Bird and Mr. Stephenson teamed up to bowl against Dr. Koehn's wicked arm. After all this time, however, they haven't told us their averages!

Dr. Bird is going deer hunting in Northeast Kansas. We wish him a lot of

Continued Page 5, Column 2



Leach Transfer Program (Cont'd.)

Cherokee ministers opened and closed the ceremony. T. J. Perry, BIA Superintendent, Miami Indian Agency, welcomed the crowd. Dr. Wm. D. White, Indian Health Service Unit Director, talked on "Sanitation Facilities for Health Protection." Special guest speaker was Virgil N. Harrington, BIA Area Director, Muskogee. Mr. C. C. Victory, Tahlequah, representing W. W. Keeler, Principal Chief of the Cherokee Nation, talked in formal acceptance of the PHS-Cherokee Tribe agreement.

Wm. D. Hamann is PHS Field Project Engineer, Tahlequah, with projects at Leach, Stilwell and Tahlequah. Gerald Ahpeatone is PHS Sanitarian for the Leach project.

Mr. Chopper's description of the work as given in the Transfer Ceremony mimeographed program was as follows:

LEACH DISTRICT SANITATION PROJECT - 1966

The 1966 Leach District Sanitation Project was carried out between the U. S. Public Health Service, Division of Indian Health, and the Cherokee Nation of Oklahoma. Construction of the Project was started in March 1966, and completed in November 1966. Thirty four (34) Indian families participated in the Project. The project population of 147 represents approximately .4 percent of the Indian population in Delaware County, Oklahoma, according to the 1960 U. S. census.

Plan II facilities were installed by the U. S. Public Health Service at 29 homes. Plan II facilities consist of: a well, sink and stand, garbage barrel, pump house and electric pump, septic tank and drain-field, and an inside toilet. Plan I facilities were installed at five (5) homes. Plan I facilities consist of: a well hand force pump, water storage tank, sink and stand, garbage barrel, and a privy.

There was a total of nineteen (19) new wells drilled and seven (7) existing wells renovated. The average depth of the new wells was 233 feet.

In accordance with the agreement, and upon completing the installation of the facilities on your premises, the Cherokee Nation acting in your behalf will accept the Final Transfer of the facilities to you as Individual Participants. From this day forward, you are the owner and have the responsibility of the care and maintenance of the sanitation facilities installed upon your premises.

Johnnye S. Chopper  
Tribal Representative

Kansas Service Unit (Cont'd.)

luck and maybe an invitation to sample his trophy.

It has been very busy in the Dental Department. We have had three dental teams for training. Dr. Blankenau from McLaughlin, South Dakota; Dr. Kimball from Philadelphia, Mississippi, and Dr. Selmo and Assistant from Winnebago, Nebraska. This is just the beginning of a long procession of teams scheduled every other week for the rest of the year. We have nine Haskell student dental assistants in training. The dental assistant training program is a formal nine-month course and has received preliminary provisional accreditation from the American Dental Association, pending a site visit later in the year.

Mrs. Betty Harjo, Administrative Assistant, is attending night school at Washburn University in Topeka. She is carrying three hours this semester. Mrs. Shirley Ornelas, Dental Assistant Instructor, is taking Tests and Measurements, a graduate course at Washburn University. Dr. William Bird, Dental Officer, is taking Statistics and Principles of Curriculum Development in the Graduate School at Kansas University, evenings and Saturday morning.

Christmas vacation for the Haskell students begins December 22 and continues to January 8.

The Haskell Health Center staff joins in to wish you

Happy New Year

Reporter - Kenneth L. Koehn, M.D.

CHEROKEE SERVICE UNITPHS Indian Hospital, Cherokee, N. C.

The PHS Hospital Staff Christmas party was held on Friday, December 16th in the Painttown Community building. Potluck supper, and children of some of the staff put on a Christmas program. Approximately 65 attended.

Continued Page 6, Column 2



"PHS WORLD" SENT PHOTOGRAPH OF  
JANE TIGER AND DORIS McATEE

When "PHS World" asked Area Offices for feature story of an area office secretary, "Talking Leaves" was publishing a photo of Miss Jane Tiger and Mrs. Doris McAtee. The cutline in the Area newsletter told that when Mrs. Carolyn Urabazo married Billy G. Wells as he headed for North Carolina to work on Master degree in Public Health, Jane Tiger took her place as Secretary to Indian Health Area Director and Mrs. Doris McAtee transferred from Social Service - Health Records combine position to be secretary to Executive Officer. "Talking Leaves" used this news to call attention again to the unique quality of the Indian Health program and the opportunity it affords Indians to serve Indian people.

Office of Information Services at Indian Health headquarters sent PHS World the November "Talking Leaves," negative of the photograph used, and the following facts as expressed in a memorandum from Doctor McBrayer concerning the work of these two secretaries.

Miss Tiger serves as my receptionist to State health officials, tribal leaders and physicians, both private and PHS. The Area Office multi-discipline staff provides consultant services in medicine, dentistry, health education, health records, nursing, nutrition and dietetics, pharmacy, public information and sanitation. Program Analysis Branch provides coordination in statistical studies concerning Indian Health needs. Office of Tribal Affairs provides liaison and analysis of Indian attitudes concerning their needs. Office of Environmental Health is currently aiding individual Indian families, through tribal cooperative agreements, to better environmental sanitation under Public Law 86-121, Indian Sanitation Facilities Act.

Miss Tiger conducts secretarial meetings and orients new clerks in Division of Indian Health organization, with particular emphasis on office and correspondence procedures. She also serves as Executive Secretary to the Incentive Awards Committee.

Mrs. Doris McAtee, serving as Secretary to Mr. E. V. Downing, my Area Executive

Cherokee Service Unit (Cont'd.)

The Communicable Disease Center doctors are busy working on the Big-Y Community Parasite study. Dr. Nash, Service Unit Director and Mr. Welch, Health Education Specialist, have been helping.

Mrs. Bonnie Burgess, Clerk-typist, gave birth to an 8 lb. boy in the C. J. Harris Community Hospital, Sylva, N. C., on December 14th.

Mr. Oscar Welch has many extra-curricular activities, and one of them is a lion member of the Cherokee Lion's Club. One of the projects that Mr. Welch and other members of the club have been working on is the collection of used toys, so they can make them over to give to the needy children for Christmas.

The Red Cross Bloodmobile was in Cherokee on December 12, 1966 and due to the large turnout of the White Shield of Carolina, Inc., and Vassar Corporation factories, there were 71 donors. About 56 of these donors were Indians.

Reporter - June Lambert

CLINTON SERVICE UNIT

PHS Indian Hospital, Clinton, Oklahoma

Miss Dale Hussong arrived in Clinton November 28 to begin work at the PHS Indian Hospital here as Health Education Specialist.

Miss Hussong is from Cheverly, Maryland and attended the University of Maryland where she graduated last spring with a Bachelor of Science degree in Health Education.

From 1959 to 1961 she attended the University of Hawaii and in 1962 went to Geneva, Switzerland as an employee of the Department of Defense and the State Department to work as a secretary to the official representatives of the United States attending the Disarmament Conference. The work of the conference was intense for many days at a time and when there was a recess Miss Hussong used her spare time to tour the countries of Europe. She returned to the University

Continued Page 7, Column 1

Continued Page 7, Column 2



Area Office Secretaries (Cont'd.)

Officer, also has sideline duties. She is Executive Secretary for Area Training and Meeting Committee and has responsibility for the promotion of U. S. Savings Bonds in the Area Office. Almost 80 PHS employees are headquartered in Oklahoma City in the program services mentioned and in administration services such as construction and maintenance, personnel, property management, procurement, and office services.

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CLINTON DISASTER PLAN IS NOW  
COMPLETE FOR SERVICE UNIT STUDY

By J. Gail Neely, M. D.  
PHS Indian Hospital, Clinton, Okla.

The Clinton Service Unit Disaster Plan is now completed and has been approved by the Area Civil Defense Coordinator. This project was started by Dick Maiello, Administrative Officer, soon after his arrival at our hospital, a year and a half ago. Using his military experience and the guides sent out by headquarters he has adapted and set up a plan for Clinton Hospital.

Due to the location of the hospital we would be vulnerable to direct hits or possible nearmisses at the Clinton-Sherman Air Force Base 20 miles away or the Altus Air Force Base 100 miles south. If not involved with blast damage we surely would be subject to fall-out. Strikes more than five miles away would result in very little damage to structure but fall-out would invade the entire Clinton area.

The Disaster Plan is known as the Emergency Operations Plan and is to be used by all employees as a source of information and guidance to assure that all employees are trained and drilled to the extent necessary for maximum effectiveness.

A Hospital Emergency Operations Committee serves a dual function. Initially as a planning committee to establish, coordinate, and recommend all plans for the adoption of a basic plan for this facility. They also identify

Clinton Service Unit (Cont'd.)

of Maryland in 1964 to complete her studies.

Miss Hussong is the daughter of Mr. and Mrs. William A. Hussong of Riverside, Maryland.

Thirty six Indian families in the Geary, Oklahoma community will be recipient of sanitation facilities when the U. S. Public Health Service transfers this project to them in January. The transfer ceremonies will be held in the Geary area under the supervision of Joe Marcogliese, PHS Project Engineer. PHS Construction Supervisor is Leon J. Carter. Dr. Gail Neely, Service Unit Director, will assist Office of Environmental Health with the transfer.

Clinton Hospital is improving facilities to meet accreditation standards under Joint Commission of Hospital Accreditation of American Hospital Association. All departments have been working cooperatively to establish standards according to the recommendations outlined by the American Hospital Association in the Hospital Accreditation References.

Under the direction and guidance of Mr. Richard Maiello, Administrative Officer, each department has made changes or started procedures required for accreditation. Periodic reviews have been used to check progress and to discuss problems involved.

With the knowledge that there are areas of our physical plant that will not be acceptable to accreditation review we have concentrated on the standards that we could improve. The principles for quality care of patients remains the same and we feel that even the smallest of hospitals can achieve this standard by adapting the necessary mechanics and procedures to carry them out. We are fortunate in having Mr. Maiello to work with us because he has had the experience of preparation of a hospital for accreditation.

The Fire Plan for the PHS Clinton Indian Hospital was put into an acceptable form last February by the Administrative Officer, Mr. Richard Maiello. The plan was approved by the Area Office.

Continued Page 8, Column 1

Continued Page 8, Column 2



## Clinton Disaster Plan (Cont'd.)

conditions for which detailed emergency plans are needed. This committee also assures that the plan is in accord with PHS and local Civil Defense Plans. It is also the responsibility of this committee to communicate to all employees and provide training necessary. Rehearsals will be implemented and evaluated at least twice a year.

Team assignments have been made and each Chief is in the process of completing a written plan for his team's operation in an emergency situation.

The PHS Indian Hospital will coordinate their plan with others in the area when they become available. At this time the City of Clinton does not have a formalized plan.

## Clinton Service Unit (Cont'd.)

Hospital staff have been assigned to the positions of Fire Marshals and Wardens 1-2-3 with their specific duties outlined. After orientation of the staff to the plan we conducted one drill which we considered to have been done well. Another drill is anticipated this month.

A copy of the plan and a location sheet for all fire extinguishers and hoses have been posted on the bulletin boards. A building plan, indicating exit routes has been posted at each fire hose cabinet and in the administrative office.

Each employee has read this plan and is expected to know his duties and responsibilities at the time of the fire drill.

Reporter - Mary B. Lonebear

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## EXECUTIVE OFFICER E. V. DOWNING RETIRE AT CLOSE OF THIS YEAR

By

Lelonia Jane Tiger

Mr. Ernest V. Downing, Area Executive Officer, has announced his retirement to be effective December 30. This date will also be his last day on duty. It isn't necessary to say that everyone who has worked with Mr. Downing will miss his everyday presence in the office. At this time the Secretaries in the Area Office express their "thanks" to him for the interest he has shown in what they were doing and how well they progressed.

Recently when Mr. Downing's photograph was included in an Indian Health exhibit for Oklahoman's "for Indian Opportunity "Indian Achievement Week" at Norman, Oklahoma, he was asked for his work history and provided the following:

"Ernest V. Downing, Cherokee and Caddo descent, is a native of Verden, Oklahoma. He attended college at Oklahoma City University, Haskell Institute and Kansas University. He has been in Government Service since 1933. He first entered the Indian service at the Jicarilla Apache Reservation in New Mexico where he served in various clerical and administrative capacities.

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## AREA OFFICE NOTES:

Nursing Branch reports that after Miss Harriet G. Dexheimer completed her detail with Office of Equal Health Opportunity in Charlottesville, Virginia, she entered the Public Health Service Hospital, Baltimore, Maryland, for her termination physical examination before her retirement February 28, 1967. After her retirement, Miss Dexheimer plans to visit several of her friends scattered over the United States and in the fall will be at home at the Rothmore, "Leisure World" in Silver Spring, Maryland. Miss Dex says, "The latch string hangs on the outside of the door."

Miss Mary Luvisi will be visiting friends in Albuquerque, New Mexico, over the Christmas holidays.

Mrs. Mary E. Lofton is looking forward to Christmas with her son, Arthur, on leave from Infantry training at Fort Ord in Monterey, California. Arthur recently received an Outstanding Award for his excellence in firing the M-5 rifle.

In keeping with President Johnson's goal "MISSION-SAFETY 70 PROGRAM," (which is to reduce Federal employee injuries, accidents and costs 30 percent by 1970), Mr. John Spaan, Area Safety Officer,

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Continued Page 9, Column 2



Mr. E. V. Downing (Cont'd.)

In 1942, he moved to the Hopi Reservation in Arizona where he was administrative officer. In 1945, he transferred to the Bureau of Indian Affairs central office, which had moved to Chicago during the war years. Here he was a supervisor in the Branch of Finance and later in the Branch of Personnel. In 1947, he returned to Oklahoma and served as Personnel Officer in the Bureau of Indian Affairs for Oklahoma and Kansas. In 1950, he became Assistant Area Director at the Bureau of Indian Affairs Area Office in Anadarko, Oklahoma.

"In 1955, he transferred to the Oklahoma City Area Office of the U. S. Public Health Service, Division of Indian Health, as Executive Officer."

When Mr. Downing was asked what he plans to do upon retirement, he stated, "Just that. I am going to retire." We do know, however, that some of his hobbies have been puttering around with his yard work; growing tomatoes; putting finishing touches to his home which he built a couple of years ago; and most of all, he enjoys singing with the "Barbershoppers." He has served as President of Oklahoma City S.P.E.B.S.Q.S.A. (Society for the Preservation and Enjoyment of Barber Shop Quartet Singing in America.)

Even though Mr. Downing is retiring, he is a spry and energetic fellow and we know he will enjoy his leisure time to the fullest. We have heard him say occasionally that he would like to do some travelling.

And so to MR. DOWNING, from all his co-workers and friends, we wish you all the happiness and good fortune that life can give.

EDITOR'S NOTE: July 1964 "Talking Leaves" carried photograph of E.V. Downing the day he received his 30-year Service Pin and certificate from Department of Health, Education and Welfare. Twenty of these had been with Bureau of Indian Affairs under Department of Interior.

The photograph shows him with Dr. B. E. McBrayer, Indian Health Area Director; and three of Mr. Downing's Branch Chiefs. They are Thos. F. Gilmore, Administrative Services; Miss Ruth Buring, Financial Management; and Keith Cornell, standing in for Walter F. Carter, Area Personnel Officer.

Area Office Notes (Cont'd.)

C. & M. Branch, informs us that the Area will receive a Letter of Commendation from the Federal Safety Council for perfect attendance during the year 1966. We are one of ten agencies, out of approximately 55 Federal Agency members of the Council, who will receive this commendation. Mr. Spaan also reports that in a recent business meeting of the Federal Safety Council, Mr. Raymond J. Stoll, Area Construction Engineer, was elected Chairman of the Council. Of interest to note, in the same meeting, Mr. John Parsons, Safety Engineer, BIA, Anadarko, Oklahoma, was elected Vice-Chairman. This will give us a closer relationship, in safety, of the two Indian Agencies.

The Oklahoma City Area Office annual Christmas Dinner and Party date in 1966 is Tuesday, December 20. Various committees have been appointed and according to the festivities planned, we anticipate a "well-planned" dinner, and a "gala" party. The dinner, catered by Glen's Hickory Inn, Oklahoma City, has menu so tempting that even "Weight-Watchers" will disregard their "calorie counting" for that day.

Names are drawn again, this year, but instead of buying the usual gift we buy a toy for the name that we draw. After unwrapping the toys, they are collected and distributed among the PHS Indian Hospitals, for children that are in the hospitals at Christmas time. Of course, we expect a visit from that jolly, old fellow, St. Nick (Santa T.) One guess as to who that is -- no clues, but once "PHS Personals" described an unusual Santa as "long, lean and lovable."

Melba Jo Warledo, Property Supply Assistant in Administrative Services Branch, will help Sula Goodman again this year with her annual entertainment for the patients held over Christmas in Children's Memorial Hospital, Oklahoma City.

Sula's show this year is about a bunch of Jack-in-Boxes that get out of hand. All ends happily with a Jack that gives finger puppet Santa Claus over the stage footlights to nurses who hand

Continued Page 10, Column 2



CHEYENNE-ARAPAHO H.E.W. COMMITTEE,  
PHS INDIAN HOSPITAL STAFF HOLD JOINT  
MEETING TO EXCHANGE INFORMATION

By  
Helen Bostwick  
Director of Nursing

Members of the Cheyenne and Arapaho Health, Education and Welfare Sub-Committee, U. S. PHS Indian Hospital staff, and representatives of the Area Office, met jointly December 3, 1966 at 10:00 A.M., to discuss functions and responsibilities of the Sub-Committee.

Dr. Gail Neely, Service Unit Director, PHS Indian Hospital, Clinton, presided when they met in the "White House" on the Hospital grounds. The agenda included the following subjects of interest and were discussed by those present. The policy on "Eligibility and Priority" was explained by Dr. Neely, who stated, "In general, all Indians are considered eligible for health care, but due to the amount of their income or availability of other resources the Indian may be grouped in a low or high priority for care." This policy is set forth by the Division of Indian Health.

Lawrence Hart, Chairman of the Cheyenne-Arapaho Tribal Council told about the new "Chey-Arap Bulletin" to be published every two months by the Tribal Council to serve the Indian people as a source of information. The PHS Indian Hospital was invited to contribute to this paper, items pertaining to the health care of the Indian people in this Area.

Mrs. Lillian Toahty, Chairman of the Committee, and the Cheyenne and Arapaho members outlined functions and responsibilities of the Committee. Miss Ann Obert, Chief, Area Health Education Branch, led the discussion on functions. This Committee agreed the efforts of the group to communicate information to the Indian people as well as to others who work with the Cheyenne-Arapaho Indian in Western Oklahoma are a prime factor. The Committee also acts in an advisory capacity for students attending schools in the state. In general, this Committee is concerned with every phase of the Health, Education and Welfare of the

Continued Page 11, Column 1

Area Office Notes (Cont'd.)

them to children, and a dance pair perform to the tinkle of a music box.

Mrs. Goodman is Area Public Information Specialist.

Office of Environmental Health reports that Wm. H. Davis, Chief, attended Division of Indian Health "Epidemiology in Program Planning and Management" in Phoenix, November 28-December 16.

Also, Joe Marcogliese, Field Project Engineer, attended a course "Public Law 86-121 Planning Design and Construction" held at Tucson, December 5-16.

Raymond E. Johnson is new Chief, Sanitation Facilities Construction Branch, replacing Delbert A. Larson, who was promoted to head this phase of environmental health in Washington headquarters. Mr. Johnson is a graduate of Union College, Schenectady, New York, in Civil Engineering and did graduate work in Sanitary Engineering. Registered as a professional engineer in New York, Ohio and Maryland, he has served as a consulting engineer for private industry in design and construction. For the past five years he has served Public Health Service in the Division of Water Supply and Pollution Control in the Chicago region and during this time was attached to the Great Lakes-Illinois River Basins Project.

Martin Walsh, also on Environmental Health staff, has come to Indian Health from the Public Health Service Division of Water Supply and Pollution Control, Detroit, Michigan and Ada, Oklahoma. Prior to this Mr. Walsh worked in PHS programs of Shellfish Sanitation and Venereal Disease, Communicable Disease Center, Atlanta, Georgia. His education for this work combines microbiology, virology and epidemiology. His B. S. and Master degree were obtained at the University of Kentucky.

According to Sula Goodman, Public Information Specialist, who was there with her camera, five of the nine Hospital Administrative Officers who work as counterparts to E. V. Downing, Executive Officer, made it to Area Office December 21 to surprise Mr. Downing with a gift. Because they made it in on their own with no Federal requests for travel

Continued Page 11, Column 2



Cheyenne-Arapaho H.E.W. Committee (Cont'd) Area Office Notes (Cont'd.)

Cheyenne-Arapaho people in this state.

Charles Bailey, Program Analyst, presented statistics on pre-natal care in the service unit over the past three years. He explained the importance of these figures in the future in planning care of the Indian people.

Ernest Downing, Area Executive Officer, discussed the value of meetings such as this one where there could be an exchange of information and delineated just what each organization could do to support each other. He also expressed greetings from Dr. Benjamin E. McBrayer, Indian Health Area Director, Oklahoma City, who was unable to attend because of prior business arrangements.

Some of the general questions and problems discussed by the group were transportation, community programs for the Indian citizens, volunteer helpers in the hospital, holiday activities for the patients that could be sponsored by the Tribal Council, and providing Layettes for the maternity clinic-class at the Clinton Indian Hospital.

Coffee and donuts were served to the group. Another PHS staffer there was Walter Carter, Area Personnel Officer. **R**epresenting the H.E.W. Committee of the Cheyenne-Arapaho Tribal Council were Albert Whiteman; Sam Buffalo, and Eugene Woolworth, El Reno.

Hospital staff members present were Dr. James Esswein, Medical Officer; Richard Maiello, Administrative Officer; Miss Dale Hussong, Health Educationist; Tom Williams, Mrs. Susie Burton, PHN; Mrs. Rosa Brown, PHN; Willie Fletcher, Nursing Assistant; Mrs. Pauline Galindo, Health Nurse, Mrs. Delores Hart, Staff Nurse; Mrs. Helen Bostwick, Director of Nursing, and Mrs. Marie Slyter, PHN Supervisor, and Mr. Tom Biehler, Health Educator from Lawton.

Date for the next joint meeting will be announced after the first of the year.

or official leave (which required no "E.V.D." approval) the surprise was complete, and his stunned pleasure a good thing to share.

Jeptha Dalston, from Lawton Service Unit, presided, and read a humorous poem. Mrs. Billie Liber of Claremore Service Unit told how she happened to learn of his retirement. The poem dramatized Mr. Downing's firm, exacting telephone admonitions (mostly fed to him from Branch of Financial Management) concerning the particular weaknesses of the various Service Units. The poem also portrayed the deft manner in which "Ernie" consistently follows such with sincere concern for employee's personal welfare.

Always quick with humour based on humility, Mr. Downing's retort was taken from one of the placards which an employee once put on his desk: "Be sincere, even if you don't mean it!" The employees from Branches of Construction and Maintenance; Financial Management; Administrative Services, including Property and Supply; Procurement and Office Services; and Personnel, all gathered around, thoroughly enjoyed the occasion.

When Hospital Administrators and Dr. Benjamin E. McBrayer grouped for a photograph with Mr. Downing, only four were missing, and the telephone was ringing as they called to convey their regrets. The ones on hand were Mr. Dalston; Mrs. Liber; Arleigh Rhoads from Shawnee Service Unit; Calvin Dailey from Pawnee Service Unit; and Richard Maiello from Clinton Service Unit. The ones calling were: Fred Cooper from Cherokee, North Carolina; Mrs. Evelyn Gully, from Philadelphia, Mississippi; and Oris W. Dobiyanski, Talihina.

NOTE: Story of Mr. Downing's retirement by his former secretary, Miss Jane Tiger, appears in this issue in the left column.

Sooner Capsules column in December 21 "Oklahoma City Times" carried the following item under head INDIAN WORKER HONORED.

"Mrs. Adeline Matlock, secretary in the Oklahoma City office of the Division of Indian Health, U. S. Public Health

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## NEW YEAR RESOLUTION

Buy U. S. Savings Bonds for a

HAPPY 1967!

Continued Page 12, Column 2



## THE HEALTH EDUCATION BOOKCASE

By Ann Obert, Chief

Area Health Education Branch

Service Unit and Area Office staff find reading for pleasure and professional use in the small, but carefully selected libraries in Health Education Offices. Reference material to be found includes books on Indian history and culture, public health practice, educational, methods and media, behavioral and social sciences, human relations, biological science and communication.

These books are working tools for health education staff, but are also available to other staff on a short term check-out basis.

In browsing through the bookcase in a health education office in Oklahoma, one will invariably find Muriel Wright's excellent GUIDE TO THE INDIAN TRIBES OF OKLAHOMA in which the author has done a masterful job of describing and locating the more than sixty tribes in the State. There will be entire books on the particular tribes who reside in the service unit. At Cherokee, North Carolina, Cherokees are, of course, featured and at Philadelphia the Choctaws of that region.

One of the most delightful "Indian" books to be found is TEN GRANDMOTHERS' by Alice Marriott. Half fact and half fantasy, this is a story of the Kiowas as told by some of the old people of the tribe.

For the serious reader in Public Health, Hanlon's PUBLIC HEALTH ADMINISTRATION is available as are Smilie's PREVENTIVE MEDICINE AND PUBLIC HEALTH and the Rosenau Classic of the same title. In the school health education field, among others, such well known authors as Grout, Turner, and Oberteuffer are represented and, of course, the joint AMA-NEA Publication HEALTH EDUCATION is there if not checked out. Fascinating approaches to the communication process and to the closely allied area of human relations will be found between the covers of Hall's THE SILENT LANGUAGE, Berlo's THE PROCESS OF COMMUNICATION, Foote and Cottrell's IDENTITY AND INTERPERSONAL COMPETENCE and Berne's GAMES PEOPLE PLAY. As would be expected,

## Area Office Notes (Cont'd.)

Service, has been awarded a superior performance award.

"Mrs. Matlock, a member of the Pawnee tribe, has been in government service 16 years, having come to the Oklahoma City office a year ago. She also has been employed in Washington, D. C. and in Albuquerque.

"Mrs. Matlock is secretary to Dr. Walter E. Deacon, Chief, Contract Medical Care."

Reporter - Marie P. McCoubrey

### YOU ARE INVITED!

The Oklahoma City Pow-Wow Club will host their annual War Dance on January 7, 1967 in the National Guard Armory Building on N.E. 23rd Street, West of the Capitol Building.

All employees are invited to spend the afternoon and evening. Donations have provided ample feed which Club members hope all enjoy.

Indian employees are urged to don their traditional costumes and invite the non-Indian employee to come along.

Leatrice Hawk (Cheyenne)  
Melba Jo Warledo (Otoe-Missouria)  
Thos. F. Gilmore (Quapaw)  
Adeline Matlock (Pawnee)

## Health Education Bookcase (Cont'd.)

COMMUNITY ORGANIZATION by Ross and several other books on community organization, work with groups and community development line up together on a shelf.

Since DIH is an operating comprehensive health care program rather than a teaching institution or research organization, the health education library is a streamlined collection, designed to aid busy people in their day to day work. This means that the initial core and each new book are searched out with care.



## A R E A   P U B L I C A T I O N S

## P H S   P E R S O N A L S

Office of Information Services  
Reports Space Utilization By  
Service Units and Branch ChiefsSpace Used, by Programs

Following is space analysis of Area Indian Health publications to compare utilization of informational media by Branches and Service Units. Using sixteen issues each, the first is "PHS Personals," mimeograph supplement to Talking Leaves, area newsletter for employees only. The second analysis is of "Talking Leaves," the illustrated newsletter for Indian leaders and officials of related health and welfare agencies. These were measured in inches including headlines.

As has been observed before in "PHS Personals," measuring informational media in inches is as ludicrous as a trader pricing a Navajo weaving design by weighing the rug for wool content. However, both are common practice in these particular art fields. In the case of inches, it does aid in pointing up neglect or use of Area informational media, and has served as a reminder to editor, Branch Chiefs and Service Unit Directors.

The "PHS Personals" analysis does not include this December issue of the publication. The internal newsletter will not be published during 1967.

## P H S   P E R S O N A L S

Space Used by Service Units

Area Office (70 + employees)	246 In.
Talihina Service Unit	235 "
Tahlequah Service Unit	184 "
Cherokee Service Unit	171 "
Claremore Service Unit	165 "
Lawton Service Unit	153 "
Clinton Service Unit	114 "
Pawnee Service Unit	101 "
Philadelphia Service Unit	55 "
Other Indian Health Areas (humour)	35 "
Kansas (Haskell Institute Health Center & PHN Station, Holton, Kansas)	27 "
Shawnee Service Unit	26 "

"From Desk of IHAD" editorial column by Indian Health Area Director, Dr. Benjamin E. McBrayer	177 "
Personnel Branch (articles calling attention to benefits and responsibilities under PHS Commissioned Corps and Civil Service	150 "
Office of Environmental Health Program Planning Activities	115 "
Nursing Branch	103 "
Medical Administration	87 "
Nutrition & Dietetic Branch	85 "
Dental Branch	73 "
Administrative Services Branches, (Except Personnel, reported separately above)	69 "
Social Service Branch	63 "
Health Education Branch	57 "
Office of Tribal Affairs	54 "
Contract Medical Care Branch	53 "
Health Records Branch	28 "
Pharmacy	21 "
Information Services	8 "
Program Analysis, included in other programs, particularly Program Planning	8 "

NOTE: "PHS PERSONALS" was also used to explain related programs of other Federal, State and local agencies.

Total 307 "

These included State Health, Bureau of Indian Affairs; Post Office (Zip Code promotion); U. S. Savings Bonds; Office of Economic Opportunity; Social Security (Medicare); Equal Opportunity; Civil Defense, etc.

Also, Indian Tribal activities were reported by them and employees, including National Congress of American Indians, Association of American Indian Affairs, Pow-Wow Club of Oklahoma City, Oklahoma Protestant Indian Council, etc.

Total 124 "

Above analysis of "PHS Personals" ends with September-October 1966 issue. Below, analysis of "Talking Leaves" ends with March-April 1966 issue.

Continued this Page, Column 2

Continued Page 14, Column 1



Space Analysis (Cont'd.)

## TALKING LEAVES

Space, by Service Unit

Area Office (includes Washington headquarters)	205 "
Claremore Service Unit	226 "
Lawton Service Unit	194 "
Tahlequah Service Unit	134 "
Talihina Service Unit	129 "
Pawnee Service Unit	103 "
Clinton Service Unit	91 "
Philadelphia, Miss. Service Unit	90 "
Shawnee Service Unit	48 "
Kansas (Haskell Institute and Holton PHN Health Station)	46 "
Cherokee, N. C. Service Unit	40 "
Florida	10 "

## TALKING LEAVES

Space, by Programs

Nursing Branch	447 "
"Plain Talk" - Editorial Column by Dr. Benjamin E. McBrayer	337 "
Medical Administration (IHAD, Service Unit Directors, Washington Headquarters, but does not include IHAD editorials above.)	350 "
Office of Environmental Health Construction Branch (P.L. 86-121)	320 "
Env. Health Services Branch	190 "
Program Planning (Including Epidemiology Center, Phoenix, Arizona)	303 "
Administrative Services, including Executive Officer; Construction and Maintenance Branch; Administrative Services Branch; Financial Management Branch; and Personnel Branch	233 "
(Note: Space given Area Awards Program is divided between Medical and Service Administration)	
Social Service Branch	184 "
(Note: Hospital Week is divided between Social Service Branch and Public Information Services)	
Health Education Branch	121 "
(This would show up much larger if overlap in Environmental Health and Program Planning were included.)	

Continued this Page, Column 2

Space Analysis (Cont'd.)

14.

Dental Branch	95 "
Office of Tribal Affairs (Area and Washington Headquarters)	81 "
Health Records Branch	65 "
Nutrition and Dietetic Branch	63 "
Office of Information Services	56 "
(Note: During first six years, it was policy of editor to portray Information Services but once a year. During past years it has become apparent that more comprehension is needed by a medically oriented staff, so more space has gone to explanation of these services.)	
Program Analysis Branch	53 "
Pharmacy Branch	48 "
Contract Medical Care Branch	25 "
School Health and other cooperation with BIA	271 "
Cooperation with State Health Departments	155 "
Indian Tribal Communication (2-way) either to DIH or to their people)	142 "
Cooperation with Federal and State agencies in Health, Education and Welfare such as Housing, Social Security, Highway Patrol, etc. (Except Bureau of Indian Affairs shown above.)	138 "
Indian history, art, heritage centers and museums, anthropology, sociology, etc.	102 "
Hospital Week (usually a past year's event is used to promote the May activity)	71 "
PHS Objectives in DIH	70 "
(Note: In past, these have been worked into the content of action news stories; or speech given by IHAD to a tribal group, etc.)	
Safety Promotion	37 "
(Hospital Fire, Pharmacy Poison Kit for hospitals, highway traffic instruction to PHS employees, etc.)	
U. S. Savings Bonds and Federal Health Insurance Promotion	12 "
Note: Indian tribal organizations involved in PHS-DIH activities were in the following order by space measurement:	

Continued Page 15, Column 1



Space Analysis (Cont'd.)

Oklahoma Cherokee; Creek; Chickasaw; Oklahoma Choctaw; Kiowa; Caddo-Wichita-Delaware; Oklahoma Seminole; Cheyenne-Arapaho; Eastern Band of Cherokee; and Mississippi Choctaw.

Other Areas given space were Phoenix and Alaska. The first, because the development of DIH Epidemiology Center affects all of Indian Health, particularly in development of program planning. Alaska was acknowledged again for its free pioneer humour, Indian Health not excluded. Also to call attention to the growing group of DIH employees who have served in Alaska, a fraternal factor having administrative significance.

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EARLY ISSUES OF "TALKING LEAVES"  
WANTED BY AMERICANA COLLECTORS

When "Talking Leaves" newsletter had been in existence ten years September 1966, requests began to come in from collectors for missing issues. Public Health Nurses who have served in Indian Health treasure the collection as do other employees in Public Health Service. If any of the earlier issues are discovered in field files, the Office of Information Services will appreciate return of them to the Area Office files.

Following is a list of issues which are now out-of-print and therefore very valuable to employee collectors of Americana.

September 1956; October 1956;  
November 1956; December 1956.  
February 1957; March 1957; April 1957;  
May 1957; June 1957; July 1957; August 1957; and December 1957.

Also, January 1958; March 1958;  
April 1958; June 1958; July 1958;  
October 1958; November 1958.

January 1959; March 1959; April 1959;  
May 1959; June 1959; July 1959;  
September 1959; November 1959.

January 1960; March 1960; May 1960;  
July 1960; October 1960.

January 1961; February 1961;  
November 1964.

Continued this Page, Column 2

Talking Leaves Missing Issues (Cont'd.)

--The editor, herself, would like to have for her own complete collection the issues of

January 1958;  
January 1960;  
February 1961

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OKLAHOMA CITY NOW HAS EXTRA INDIAN  
INFORMATION AND REFERRAL SERVICES

By

Elisabeth Silcott, Chief  
Area Social Service Branch

For past several years Division of Indian Health has supplied pamphlets to let people know where to go to apply for medical care, and Social Service Branch has personally directed persons to the agencies available to all citizens.

Indian Information and Referral Services are now available in Wesley Community Center, 431 S. W. 11th, Oklahoma City. Sponsored by the Indian Affairs Committee of the Oklahoma City Community Relations Commission and Oklahomans for Indian Opportunity, Inc., the office is staffed from 9 AM to 5 PM. The telephone number is CE 2-8412.

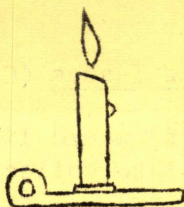
Also, recently Indian Center, 2908 Harvey Parkway, with a grant from OEO, established a case-work position to assist persons in getting to the right places for services. Call JA 4-4272.

For many years Community Council has maintained Community Information Center, 312 Park Avenue, to provide information regarding resources in the Oklahoma City community and to assist in better utilization of services by all people in need. Call CE 6-8441.

According to Oklahoma State Department of Health, 23 county health departments now have such information and referral service for all citizens, including Indians. County health information and referral service was first initiated under a Community Health Service three-year grant of Public Health Service. It is now completely supported by the state of Oklahoma.

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1966

INCENTIVE AWARDS ROUND-UP

by: Ola C. Case, Chairman, Area Auxiliary  
Board on Employee Awards

SUGGESTIONSClinton: Helen L. BostwickLawton: Letha G. Mack; Daniel R. Sadongei; LaQuinta M. Santos; Frances L. Melville; Juanita Olive Onco; Melvin Kotay and Randolph MillerTalihina: Willa R. Moore; Juanita J. Jefferson; Mildred Routh; Dr. Jerry L. Gribble (Pending)Area Office: Gladyce G. RochelleSUPERIOR PERFORMANCE AWARDSClaremore

Raymond D. Tah

Lawton

LaQuinta M. Santos

Tahlequah

Clarence Cordell

Area Office

Adeline Matlock

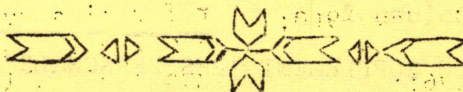
QUALITY STEP INCREASESTahlequah: Drucilla O. Irvin; Ursula K. WolfeTalihina: Leona R. Crims, Allen D. Dukes; Elsiephine L. Elliott; Ruth A. Fertic; Marion McCurtin; Doris W. McMurrain; Ellen E. RoetzelLENGTH-OF-SERVICE AWARDS30-Year Awards: Pawhuska: Elizabeth Corkill; Area Office: Ruth D. Buring

20-Year Awards: Cherokee: Gladys R. Griffin; Oscar Welch; Claremore: Cora E. Young; Marlin Johnson; Eufaula: Dr. William E. Wendel; Lawton: Fannie F. Babineaux; Jane J. Davis; Eliza M. Wallen; Philadelphia: Edmund J. Martin; Shawnee: Evelyn Fairchild; Luetta G. Wood; Tahlequah: Jack W. Gritts; Thelma J. Taylor; Talihina: Davis Folsom; Tressa H. Hokit; Leo W. Jefferson; Ellen E. Roetzel; Area Office: Mary E. Lofton

10-Year Awards: Carnegie: Ramona F. Gooday; Cherokee: Gwendolyn G. Ayers; Kathleen M. Byrd; Claremore: Buster C. Coats; Mary T. Hood; Willie B. Knoop; Clinton: Mildred D. Hamilton; Lawton: Bessie P. Hart; Letha G. Mack; Florence H. Roy; Edwina L. Seger; Pawnee: Woodrow W. Dickerson; Tahlequah: Opal P. Bunch; Mike Dreadfulwater; Ramona M. Pope; Ruth C. Starr; Talihina: Jeremiah O. Billy; Sissie B. Bryan; Nora C. Johnico; Gladys S. Johnson; Doris W. McMurrain; Area Office: Hazel W. Bolton; Ursula S. Goodman, Perry E. Tennison, Jr.

This is the season of the year for meditating on events and happenings of the year just ending. Since almost half our waking hours are spent in our employment, some of our reflections must concern our jobs. Let's all resolve to do a better job in 1967 than we did in 1966. Supervisors, this is an excellent time to recognize high quality performance by recommending deserving employees for superior performance awards. Let's all constantly search for ways to reduce costs and save man hours in our work assignments.

SUBMIT AT LEAST ONE SUGGESTION IN 1967!





# Memorandum

NOV 21 1966

TO : Mrs. Ursula S. Goodman  
Area Public Information Specialist

DATE:  
Ref: A

FROM : Indian Health Area Director

SUBJECT: Classification of Area Public Information Specialist, Oklahoma City Area

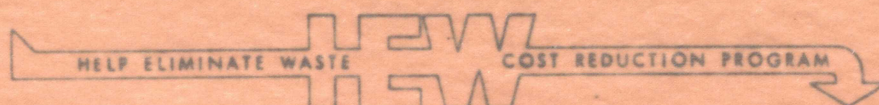
I have reviewed your letter of November 21, requesting the classification of your position to grade GS-9.

The Civil Service Commission Notice of Rating at the Grade GS-9 level indicates only that you are qualified for that grade. Your current duties do not warrant a higher grade, and there are no plans to increase your level of responsibility or grade.

Based on the recommendations of the Area Executive Committee, the publication of "Talking Leaves" has been increased to monthly issues, effective January 1; "PHS Personals" has been suspended; the mailing list has been reduced; and the articles published in "Talking Leaves" are to be written by staff members. It will eliminate any need for your taking extensive notes at meetings or compiling information files on each program and service unit in the Area, thus providing you with the time to solicit completed articles and publish them monthly. The program specialists will be responsible for the health content of the articles and you will be responsible for placing them in the format for "Talking Leaves." When requested, you will continue to prepare news releases and after clearance, send them for publication; advise on cleared material; and perform other duties related to these functions.

This transition to the preparation of the health articles by the program specialists will be under the Information Committee until further notice.

*Benjamin E. McBrayer*  
Benjamin E. McBrayer, M. D.





**Dr. Benjamin E. McBrayer**  
**Indian Health Area Director**

**November 21, 1966**

**Area Public Information Specialist**

**Classification of Area Public Information Specialist,  
Oklahoma City Area**

A year ago, November 7, 1965, Personnel Branch informed me that you approved the Sixth Step increase in Grade GS-7 for above Area Office position.

When Seventh Step increase in this grade is granted, the annual salary will be \$7,729. Since Step One of Grade GS-9 is \$7,696, I am wondering if you could advance my grade level at this time.

Attached Civil Service rating of February 1964 based on submission of Position Description revised by you in 1963; three Area news releases; and two issues of "Talking Leaves" indicates that the GS-9 classification is in order.

Your consideration of this will be greatly appreciated by me.

**Sincerely,**

**attachment**

**cc: Walter F. Carter, Chief**  
**Area Personnel Branch**



## UNITED STATES CIVIL SERVICE COMMISSION

## NOTICE OF RATING

APPLICANT MUST FILL IN ALL BLANKS DOWN TO HEAVY BLACK LINE

TITLE OF EXAMINATION

Education Specialist Writer-Editor

DATE OF EXAMINATION

NAME

Mrs. Ursula S. Goodman

ADDRESS

1614 N. W. Britton Road

CITY AND STATE

Oklahoma City, Oklahoma

This is not a notice of appointment. It is a record of your rating. It is important that you keep it. It is noted that your application was not rated for any position with a lower entrance salary than that which you indicated thereon.

Your Rating is — ELIGIBLE

- ☐ This examination is not rated on a numerical basis  
☒ Your numerical rating is:

Public Information Officer GS-9 80.7  
 Writer & Editor GS-9 80.0

*Submitted to Dallas only revised Position Description of 1963 written by Indian Health Area Directed, plus examples of news and publication. (Position description revised to provide position of Tribal Affairs Officer, GS-11.)*

Your Rating is — INELIGIBLE for the reasons checked below:

- ☐ The lowest acceptable salary indicated on your application is higher than the salary shown on our announcement.
- ☐ You did not pass the written test. All competitors must attain an earned rating of 70 without regard to veteran preference. When an applicant's paper falls below the passing mark it is not scored further. Ineligibles do not receive a numerical grade.
- ☒ Your application does not show that you meet the minimum requirements ~~for experience or education~~ which were specified in the examination announcement. GS-11 Supv. or Adm.
- ☐ Your eligibility is suspended pending your furnishing the Commission proof of correction of physical condition, as shown on the attached notice.
- ☐ Failed to reply to official correspondence.

*Sent no facts concerning persons supervised in work history.*

IF THERE IS A CHECK BELOW, IT INDICATES THE AMOUNT OF VETERAN PREFERENCE CREDIT INCLUDED IN YOUR RATING

☒ 5 POINTS IF YOU ARE APPOINTED YOU WILL BE REQUIRED TO FURNISH TO THE APPOINTING OFFICER EVIDENCE OF HONORABLE SEPARATION FROM THE ARMED FORCES

☐ 10 POINTS

If you have received an eligible rating, be sure to read the important message on the back of this form.

Dallas Region  
 U. S. Civil Service Commission  
 1114 Commerce Street  
 Dallas, Texas 75202  
 (Issuing Office and Date of Issue)



Relevant notes from "Civil Service Position Classification Standards"

GS-1681-7

Employees at GS-7 and lower grade levels receive assignments designed to give them experience in the information aspects of the work that will prepare them for increasingly greater public information responsibilities.

Public Information Specialists GS-7 do not determine the content nor subject matter of the information material they prepare. They receive their assignments from the supervisor.

GS-7 employees receive only repetitive types of assignments; if new types of problems are involved, the supervisor indicates the method of approach, the sources of information, and the form of the presentation.

Assignments at the GS-7 level are designed to provide the employee with experience and knowledge that will develop him for public information work at a higher level.

Public Information Officers, GS-9, who publish employee news periodicals plan, in conjunction with their supervisors, the articles, feature stories and news items to appear in each issue in order to assure that the employee periodical will contain, on a planned basis, information needed and desired by the employees of the establishment. This responsibility differs from the employee periodical work characteristic at the next lower level, since GS-7 employees do not participate in determinations of content and long-range coverage.

*GS-7 a trainee position*